



Eat Fresh, Buy Local, Build Community

The Proctor Farmers' Market Is Hiring: Site Set-Up and Tear-Down Position Available

In 2017 the Proctor Farmers' Market will celebrate our 23rd year providing the community with fresh, locally grown farm products while providing area growers with a venue for their crops and products.

As Pierce County's only 4-season market, we are open on Saturdays, 42 weeks a year:

- Regular Season 2017 schedule is: Saturdays from Mar. 25 – Dec. 16, 9am – 2pm.
- Winter 2018 Season schedule is: 2nd Saturdays only -- Jan. 13, Feb.10, and Mar.10, from 10am-1pm.

To support the weekly operations of the year-round, outdoor venue, the Market is now looking to fill a Site Set-up and Site Tear-down position. The ideal candidate will enjoy high physical exertion, is comfortable working outdoors (including inclement weather), and is extremely reliable. Experience with event production and operations preferred, but not required. The position reports to the Market Manager. On-the-job training provided.

SITE SET-UP & TEAR-DOWN POSITION: Total Part-time Hours Per Saturday = 5 (five). Compensation: \$12/hour.

This is a Saturday only, part-time job that consists of two shifts every Saturday, during the following hours:

Shift 1: 6:00am - 9:00am (The Winter 2018 Market Shift Hours are 7am-10am)

Prepare the market for its 9am (or 10am) opening, including removing "no parking" signs from marketplace, sweeping, setting up street closure signs, setting up canopies, market tables, chairs, specialty areas, sound equipment, trash/recycling containers, signs, banners, and closing off the marketplace at 8:30 AM. This position requires hands-on loading and transport of all market equipment from a nearby storage unit.

Shift 2: 2:00pm - 4:00pm (The Winter Market 2018 Shift Hours are 1pm-3pm)

At the close of the market at 2pm (or 1pm), return the street to its original state. Open marketplace to vendor traffic at 2:15pm. Dismantle canopies, market tables, chairs, specialty areas, sound equipment, signage, transport and recycle trash to city waste containers. Wipe down market trash receptacles and café tables. This position requires hands-on loading and transport of all market equipment to nearby storage unit, and the ability to make sure all equipment is stored in proper manner in designated location.

Required Qualifications:

- Reliable and prompt; must function in a team capacity, assisting other staff members and Market Manager when needed.
- Highly-energetic and proactive, and able to work in all weather conditions. The physical demands for the position requires full mobility, continuous movement, and the ability to lift 50+ pounds.

To apply, respond to pfmarket@proctorfarmersmarket.com with a cover letter and resume detailing your interest in the position, past relevant experience, and commitment to local foods and the community. Due to the volume of responses, only those applicants selected for interview will be contacted. The Proctor Farmers' Market is an Equal Opportunity Employer.

